

ASSOCIATION OF AFRICAN UNIVERSITIES



AFRICA CENTERS OF EXCELLENCE (PHASE I)

STEERING COMMITTEE MEETING

UGADDOUGOU, MAY 2018

FINANCIAL REPORTS

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SECTION 1

PERFORMANCE REPORT (JAN - APRIL 2018)

STEERING COMMITTEE MEETING

OUGADOUGOU, MAY 2018

WB ACE PROJECT		
INCOME AND EXPENDITURE STATEMENT FOR THE 4-MONTH PERIOD JANUARY-APRIL 2018		
Funds Beginning of Year		414,641
Funds Undisbursed		427,509
Funds available		842,150
Expenditure Jan-April 2018		233,836
Funds Available		608,314

PERFORMANCE REPORT FOR THE PERIOD JANUARY TO APRIL 2018

		2018	2018	VARIANCE
Notes		BUDGET	ACTUAL	
		US\$	US\$	US\$
1	Contribution to AAU's Overheads	30,000		30,000
2	Contribution to Coordinator's Salary	72,000	30,000	42,000
3	MONITORING & SUPERVISION MISSIONS (10 ACEs)			
	Travel (4 team members to visit 10 ACEs)	24,000	26,505	-2,505
	Per diem and Accommodation	24,000	31,059	-7,059
	Fees	22,500	21,500	1,000
4	COMMUNICATION AND MARKETING	10,000	895	9,105
5	CONTINUED CAPACITY BUILDING FOR ACES			
	Training & Workshops	30,000	35,098	-5,098
6	CONSULTANTS			
	DLI Verification (Fees)/ Bibliometric. Etc.	31,628	58,096	-26,468
7	SEMINARS, CONFAB etc.	10,000		10,000
8	PSC MEETINGS	30,000	0	30,000
9	CAPACITY BUILDING ACE/ AAU teams	30,000	0	30,000
10	EXTERNAL AUDITS	10,000		10,000
11	WEBSITE DEVELOPMENT & MANAGEMENT	10,000	1,604	8,396

	SUB-TOTAL		334,128	204,757
12	OTHER STAFF TIME		110,000	24,837
13	CONTINGENCY		10,000	4,242
	GRAND TOTAL		454,128	233,836

NOTES TO AAU/ACE WORLD BANK PERFORMANCE REPORT

The Performance Report covers the period January 1, 2018 to April 2018. The notes below elaborates on the amounts recognized in the Performance Report

1. Coordinator Salary

The coordinators salary for the period was \$30,000 (6,000 X5).

(December 2017 inclusive)

3 Monitoring & Supervision missions

	Fees	DSA
Michelle Niescieranko - fee mission to Nigeria/Senegal	5,500	0
Michelle Niescieranko -Per diem/airfare - mission Nigeria/Senegal	0	6,564
Michel Xavier - Fee/per diem/refunds mission to Nigeria/Burkina Faso	6,500	2,326
Tewfik Nawar - fee/per diem/hotel supervision mission to Senegal	2,000	693
Mamadou Diallo - per diem/accommodation mission to Kumasi Ghana	0	633
Gabrielle Hansen - per diem mission Kumasi Ghana		94
Jonathan Mba - refund accommodation etc. mission to Senegal		1,169
Jonathan Mba - supervision mission Nigeria, per diem/hotel etc.		8,640
Adeline Addy - Monitoring & evaluation mtn - Abidjan		
Jonathan Mba - supervision mission Nigeria, Senegal/Cote d'Ivoire-hotel/transport etc.		5,320
Jonathan Mba - Per diem supervision mission Nigeria/Senegal/Cote d'Ivoire		1,867
Nkem Khumbah - per diem supervision mission to Senegal/ Cote d'Ivoire	0	651
Carl Erik Larsen - Fee/ per diem mission to Nigeria/Ghana/Cote d'Ivoire	2,500	619
Carl Erik Larsen - per diem supervision mission to Nigeria/Togo	0	916
Raphael Wahome - per diem supervision mission to Nigeria/Togo	0	916
Raphael Wahome - supervision mission Ghana/Nigeria/Cote d'Ivoire		

Mamadou Diallo - supervision mission Nigeria/Senegal/Ghana	5,000	651
	21,500	31,059
Satguru Travels - airfare for experts/coordinator to Nigeria		
Satguru Travels - airfare for Mba to Senegal		1,060
Satguru Travels - airfare for Michelle Niescieranko		1,806
Tomrek hotel - Accommodation Agric experts		601
Satguru airfare - supervision mission participants		23,038
sub -total		26,505
4.Communication/Marketing		895
5. Capacity-building for ACEs		
Radisson Blue hotel - Bal accommodation Senegal National review committee		1,888
CAK Prestations - snack/lunch Abidjan M&E Technical mtn		858
Michel Cosnard - Airfare refund to w/shop		4,494
Armerding - honorarium lead w/shop discussions		
Airfare Mba to China		
balance accommodation La Palm Beach hotel - Accra w/shop		27,056
Fuel for transport Accra w/shop		802
Honorarium/per diem/tkt refunds Accra w/shop		-
Total		35,098

6. Consultants		
DLI Verification	Fees	DSA
Elsevier - fee for analytical services	20,900	
Technopolies Group - independent verification disbursement linked	15,897	
Semou Diouf - fee/per diem/hotel mission to Ghana	4,000	534
Olawunmi Adeleke Oloyele - fee/per diem/t&t mission to Nigeria/Ghana	4,000	965
Tomrek hotel - accommodation Accra DLI verification participants	0	839
Technopolies Group - independent verification disbursement linked	0	
Oluwaseyi Akinbola Akerele - fee/per diem/t&t to Nigeria/Ghana	4,000	534
Olawunmi Oloyede - per diem/transport verification mission - Nigeria		
Airfare for consultants DLI verification Nigeria/Ghana		3,859
Airfare for consultants on DLI verification mission		2,568
Sub-Total	48,797	9,299
TOTAL: Fees + DSA	58,096	
11. Website development		
Afrihost - Hosting of AAU website		1,604
12. STAFF TIME		33,989
13. Contingency		
Bank charges Offshore		2,816
Bank charges Cedis		128
Flex Conseil - translation ACE of supervision doc		438
Moses Kambou - Translation of midterm report		860
		4,242

SECTION 2

PERFORMANCE REPORT (JAN - DEC 2017)

STEERING COMMITTEE MEETING

OUGADOUGOU, MAY 2018

PERFORMANCE REPORT FOR THE PERIOD JANUARY TO DECEMBER 2017

		2017	2017	VARIANCE
Notes		BUDGET	ACTUAL	
		US\$	US\$	US\$
1	Equipping and Furnishing for Coordinator and Designated Staff	10,000	6,665	3,335
2	Contribution to AAU's Overheads	30,000	55,000	-25,000
3	Contribution to Coordinator's Salary	72,000	66,000	6,000
4	MONITORING & SUPERVISION MISSIONS (10 ACEs)			
	Travel (4 team members to visit 10 ACEs)	48,000	71,206	-23,206
	Perdiem and Accommodation	48,000	33,627	14,373
	Fees	45,000	75,105	-30,105
5	COMMUNICATION AND MARKETING	10,000	438	9,562
6	CONTINUED CAPACITY BUILDING FOR ACES			
	Training & Workshops	100,000	192,867	-92,867
7	CONSULTANTS			
	DLI Verification/ Bibliometric Services, etc	73,890	176,870	-102,980
8	SEMINARS, CONFAB etc	10,000	3,435	6,565
9	PSC MEETINGS	60,000	85,017	-25,017
10	CAPACITY BUILDING ACE/ AAU teams	30,000	0	30,000
11	EXTERNAL AUDITS	10,000	9,795	205
12	WEBSITE DEVELOPMENT & MANAGEMENT	10,000	8,985	1,015

13	Support for PASET		120,000	110,828	9,172
	SUB-TOTAL		676,890	895,839	-218,949
14	OTHER STAFF TIME		120,000	108,965	11,035
15	CONTINGENCY		20,000	11,442	8,558
	GRAND TOTAL		816,890	1,016,246	-199,356

NOTES TO AAU/ACE WORLD BANK PERFORMANCE REPORT

The Performance Report covers the period January 1, 2017 to December 31, 2017. The notes below

elaborates on the amounts recognized in the Performance Report

1. Purchase of equipment for Project staff	6,665	
2. Contribution to Overheads		
Year 2016	30,000	
Year 2017	25,000	
Total	55,000	
3. Coordinator Salary		
The coordinators salary for the period was \$66,000 (6,000 X11).		
4 Monitoring & Supervision missions		
	Fees	DSA
Michelle Niescieranko to Nigeria	7,500	2,034
Tenagne Haile Maram to Nigeria	6,000	736
Mamadou Dialo to Nigeria	3,000	354
Michel Xavier to Abidjan/Benin	7,500	2,018
Raphael Wahome to Nigeria	3,000	326
Assani Idris to Dakar/Yaoundé	7,500	1,580
Raphael Wahome to Yaoundé/Lomé etc.	1,500	636
Mamadou Diallo - Honorarium/visa refund Nigeria	2,500	486
Assani Idris - review of implementation plan CEA-ENSEA	577	0

Raphael Wahome - Honorarium to Nigeria	2,500	0
Michelle Niescieranko - Honorarium to Nigeria	2,028	0
Jonathan Mba - supervision mission Nigeria, per diem/hotel etc.	0	2,229
Adeline Addy - Monitoring & evaluation mtn - Abidjan	0	879
Jonathan Mba - supervision mission Nigeria, per diem/hotel etc.	0	9,672
Jonathan Mba - supervision mission Nigeria, per diem	0	2,328
Nkem Khumbah - supervision mission to Benin/Cameroun	3,000	533
Mamadou Dialo - supervision mission, Abidjan/Nigeria etc.	5,500	1,355
Carl Erik Larsen - supervision mission to Lagos/Abidjan	4,000	1,069
Raphael Wahome - supervision mission Lagos/Abidjan	4,000	1,069
Raphael Wahome - supervision mission Ghana/Nigeria/Cote d'ivoire	2,500	837
Mamadou Diallo - supervision mission Benin/Cameroun/Nigeria	3,500	2,145
Xavier Michel - supervision mission Senegal/Nigeria/Cameroun/Benin	9,000	3,341
TOTAL	75,105	33,627
Satguru Travels - airfare for experts/coordinator to Nigeria	4,872	
Satguru Travels - airfare for Tewfik Nawar to Dakar	5,898	
Satguru Travels - airfare for health experts	14,018	
Accommodation/airfare supervision mission - Mba	9,405	
Satguru airfare - supervision mission participants	17,109	
Raphael Wahome - local transport refund	127	
Idris Assani - refund of local transport Dakar	1,235	
Satguru airfare - supervision mission participants sep/oct 2017	18,543	
TOTAL	71,206	

5.Communication/Marketing	438	
6. Capacity-building for ACEs		
Radisson Blue hotel - bal accommodation Abidjan w/shop	14,893	
Maquis Du Val - Lunch for Abidjan w/shop participants	7,227	
GRA - WHT Direct Concept banners Abidjan w/shop	138	
Accomodation Lagos w/shop	103,603	
Banners and stationery Lagos w/shop	2,670	
Jodev translation - Lagos w/shop	7,886	
Nkanda Kyomugisha - honorarium lead w/shop discussions	1,000	
Armerding - honorarium lead w/shop discussions	1,000	
50% accommodation La Palm Beach hotel - Accra w/shop	47,000	
Interpretation services - Accra w/shop	7,450	
TOTAL	192,867	
7. Consultants		
DLI Verification		
Elsevier - fee for analytical services	65,648	
Technopolies Group - independent verification disbursement linked	27,950	
Semou Diouf - per diem/fee verification	3,750	
Semou Diouf - per diem/fee verification	3,556	
MJ Grand hotel - accommodation in Accra Semou Diouf	307	
Technopolies Group - independent verification disbursement linked	53,586	
Semou Diouf - Honorarium verification mission, Togo, Nigeria/Benin	3,000	
Semou Diouf - accommodation etc verification mission ,Togo, Nigeria/Benin	1,659	

Oluwakeni Akerele - Honorarium, verification mission - Nigeria	2,500	
Oluwakeni Akerele - per diem/transport verification mission - Nigeria	338	
Olawunmi Oloyede – Honorarium, verification mission - Nigeria	5,000	
Olawunmi Oloyede - per diem/transport verification mission - Nigeria	1,023	
Semou Diouf - Honorarium/per diem verification - Togo/Benin/Nigeria	3,192	
Joshua Atta - refund of exp iro Samou Diof	609	
Airfare for consultants on DLI verification mission	2,252	
Publications Review: Tewfik Nawar	2,500	
Total	176,870	
8.Seminars and Confab		
Per diem etc China Forum - Mba	1,131	
Airfare Mba to China	2,304	
Total	3,435	
9.PSC Meetings		
Translation of 9th PSC Documents - Moses Kambou	1,060	
Per diem Lagos PSC members	5,782	
Airfare Lagos PSC meeting	8,637	
Simon Agbeli - Translation of PSC mtn docs	275	
Airfare Accra PSC meeting	6,031	
Printing of folders etc. - Accra PSC/w/shop	946	
Honorarium/Per diem/Tkt refunds - Accra PSC mtn	2,647	
Direct Concept - banners, tags/ booklets Accra PSC/w/shop	6,342	
Airfare participants - Accra w/shop	14,218	

Honorarium/per diem/tkt refunds Accra w/shop	11,741	
Airfare for Lagos w/shop	13,684	
Per diem Lagos w/shop	13,654	
TOTAL	85,017	
11.External Audits	9,795	
12.Website development		
Neil Butcher - Development of AAU website	3,961	
Afrihost - Hosting of AAU website	1,389	
Neil Butcher - Development of AAU website	3,059	
GCNET - E-mail and website subscriptions	576	
Total	8,985	
13. Support for PASET-RSIF		
Development of RSIF scholar system	9,570	
Contribution to PASET August 2016	33,000	
Recruitment of PASET administrative Officer	1,783	
Airfare for panellist recruitment of PASET Officer	880	
Accommodation for panellist recruitment of ACE Officer	259	
Incidentals to Nairobi PASET Forum - Nodumo	164	
Contribution to PASET	15,570	
Contribution to PASET	32,182	
Accommodation/training PASET Administrator	752	

Contribution to PASET	16,669	
	110,828	
14.STAFF TIME	108,965	
15.Contingency		
Bank charges Offshore	7,118	
Bank charges Cedis	180	
Bank charges local dollar	111	
Cyril Mokwenye Translation of operational manual	1,025	
Simon Agbeli - Translation of project update 3	100	
MJ Grand hotel bill for panellist recruitment PASET Officer	349	
Moses Kambou - Translation of midterm report	980	
Direct Concept - publication of midterm brochure	1,579	
	11,442	

SECTION 3

BUDGET (2018 - 2019)

STEERING COMMITTEE MEETING

OUGADOUGOU, MAY 2018

WB ACE PROJECT			
FORECAST INCOME AND EXPENDITURE STATEMENT FOR THE 2 YEAR PERIOD			
2018-2019			
Funds Beginning of Year			414,641
Funds Undisbursed			427,509
Funds available			842,150
Expenditure Forecast (2018-2019)			893,528
Provision for Balance Staff Cost	63,000		
Provision for Consultancy Technopolies, etc.	80,000		
			143,000
Anticipated Deficit			-194,378

WB ACE PROJECT BUDGET				
FOR THE 2 YEAR PERIOD 2018-2019				
		2018	2019	TOTAL
Notes		Amount	Amount	Amount
		US\$	US\$	US\$
1	Equipment Coordinator & PO Office			0
2	Contribution to AAU's Overheads	30,000	30,000	60,000
3	Contribution to Coordinator's Salary	72,000	72,000	144,000
4	SUPPORT FOR NATIONAL REVIEW COMMITTEE MEETING			
	Conference Logistics			0
5	MONITORING & SUPERVISION MISSIONS			
	Travel	24,000	24,000	48,000
	Per diem and Accommodation	24,000	24,000	48,000
	Fees	22,500	22,500	45,000
6	PUBLICITY/ MARKETING ACES	10,000	10,000	20,000
7	CONTINUED CAPACITY BUILDING FOR ACES			
	Training & Workshops	30,000	30,000	60,000
8	CONSULTANTS			
	DLI Verification Technopolis			0
	BIBLIOMETRIC SERVICES Elsevier	31,628	16,900	48,528
9	SEMINARS, CONFAB etc.	10,000	10,000	20,000
10	PSC MEETINGS	30,000	30,000	60,000
11	CAPACITY BUILDING ACE/ AAU teams	30,000	30,000	60,000

12	EXTERNAL AUDITS	10,000	10,000	20,000
13	WEBSITE DEVELOPMENT & MANAGEMENT	10,000	10,000	20,000
14	SUPPORT FOR PASET			0
	SUB-TOTAL	334,128	319,400	653,528
15	OTHER STAFF TIME	110,000	110,000	220,000
16	CONTINGENCY	10,000	10,000	20,000
	GRAND TOTAL	454,128	439,400	893,528