

# **AFRICA CENTRES OF EXCELLENCE (ACE) PROJECT**

## **12<sup>TH</sup> PROJECT STEERING COMMITTEE MEETING**

*May 7, 2018*

and

## **9<sup>th</sup> ACE PROJECT WORKSHOP**

*May 7 - 9, 2018*

**2iE, Ouagadougou, Burkina Faso**

### **GENERAL INFORMATION**

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#### **EVENTS VENUE**

The ACE Project Steering Committee (PSC) Meeting and Workshop will be held on the **2iE Campus**, Ouagadougou, Burkina Faso.

#### **HIGHER EDUCATION FAIR**

The Africa Higher Education Fair will take place on **Monday 7<sup>th</sup> May, 2018 at 2iE Campus**. A booth per ACE will be provided to enable Centres present their programs and activities with materials (flyers, booklets and picture display).

#### **REGISTRATION**

On-site registration will be done at **2iE** on Tuesday, 8<sup>th</sup> May 2018 at 7.30 a.m.

#### **WORKING LANGUAGES**

The working languages of the Meeting and Workshop will be English and French. Simultaneous interpretation will be provided during all plenary sessions of the workshop.

#### **ENTRY VISA**

The Local Organizing Committee (LOC) is making arrangements with Burkina Faso Immigration authorities to issue visas on arrival for those not from ECOWAS countries. It is very important that those who have Burkina Faso diplomatic missions in their countries endeavour to get their visas before departure. Those who do not have a Burkinabe Embassy in their countries should please send the biodata page of their passport to Mrs Ariane Mélodie OUEDRAOGO; email: [ariane.ouedraogo@2ie-edu.org](mailto:ariane.ouedraogo@2ie-edu.org), with a copy to [ghansen@aau.org](mailto:ghansen@aau.org) latest by **15<sup>th</sup> April, 2018**.

#### **TRANSPORT**

Daily transfer of participants will be provided from designated hotels to the workshop venue (2iE) and back.

### **AIRPORT TRANSFERS**

Arrangements will be made to pick up participants being sponsored by the **AAU (Project Steering Committee Members, Focal Points and Experts)** from the airport on arrival and on their departure. The selected hotels offer shuttle services, so please indicate your flight details when completing the registration form to enable the LOC confirm pick up with the hotels.

### **WEATHER AND CLIMATE**

The month of May is characterized by *essentially constant* daily high temperatures, with daily highs around  $88^{\circ}\text{F}$  ( $31^{\circ}\text{C}$ ) throughout the month, rarely exceeding  $91^{\circ}\text{F}$  ( $33^{\circ}\text{C}$ ) or dropping below  $86^{\circ}\text{F}$  ( $30^{\circ}\text{C}$ ). Daily low temperatures are around  $77^{\circ}\text{F}$  ( $25^{\circ}\text{C}$ ), rarely falling below  $75^{\circ}\text{F}$  ( $24.8^{\circ}\text{C}$ ) or exceeding  $79^{\circ}\text{F}$  ( $26^{\circ}\text{C}$ ).

### **TIME**

Standard time in the Burkina Faso is GMT.

### **CURRENCY**

Burkina Faso is part of the West African Economic and Monetary Union (WAEMU). The currency used is the CFA franc (African Financial Community). It comes in the form of notes: 500 F, 1000 F, 2000 F, 5000 F and 10.000 F, white coins (500F, 250 F, 200 F, 100 F, 50 F) and yellow coins (25 F, 10 F, 5 F).

The approximate exchange rate is: 1 USD = 533,739 FCFA at the date of 26 February 2018 (variable parity according to the dollar exchange rate). Assistance with currency conversions can be found on the following websites: <http://www.xe.com/> or <http://themoneyconverter.com>. Some hotels and shops accept credit cards, but the use of credit cards is relatively limited with small shops.

### **BANKING & BUSINESS HOURS**

Banks: Monday to Friday: 07:00 am to 4: 00 pm / Saturdays 08:00 am – to 11: 00 pm (for some banks).

Below are banks available in Ouagadougou:

- BANK OF AFRICA : 25.30. 88. 70 to 73
- BCB : 25 30 78 78/79
- BICIA-B : 25.30. 62. 26 à 33
- BRS : 25 49 60 00/05
- Coris Bank : 25 30 68 14/ 25 31 23 23
- ECOBANK : 25 32 83 28
- SGBB : 25.30. 60. 34 à 40
- UBA : 25.30. 61. 69 to 74
- WESTERN UNION : 25.30. 85. 48 / 49

Shops: Monday to Saturday: 0800 am – 9:00 pm.

## **BUSINESS SERVICES CENTRE**

The business service centres of the hotels have facilities for photocopying, sending faxes as well as Internet facilities. These services will be at the participants' own cost. Please consult the front desk of the hotel to make the necessary arrangements.

## **ELECTRICITY**

Electrical sockets (outlets) in Burkina Faso are one of the two European standard electrical socket types: the "Type C" Europlug and the "Type E" and "Type F" Schuko. If your appliance's plug does not match the shape of these sockets, you will need a travel plug adapter in order to plug in. If it is crucial to be able to plug in no matter what, bring an adapter for all three types. Voltage: 220-240 Volts (U.S./Canada are 110-120 Volts).

## **ROADS**

Major part of the road network is good but it is advised to check on the state of the road you intend to take before going out. Traffic keeps to the right!

## **SAFETY AND SECURITY**

Visitors to Burkina should be careful of crimes such as pickpocketing and purse snatching, especially in busy tourist areas such as the markets, parks and attractions. Safety precautions include traveling in a group, avoiding street demonstrations and nighttime travel, and limiting your display of jewelry and money. Visitors should also keep a watchful eye on luggage and personal items, and put travel documents in a secure place to prevent theft. Report any incident immediately to the police.

For this important event, the Ministry of Higher Education of Burkina Faso is making necessary arrangements to ensure the security at the selected hotels and at the Conference venue.

## **TOURISM**

### **Super markets**

- MARINA MARKET, facing the Great Mosque
- SELF SERVICES / SCIMAS, facing the Big Market (*Rodooko*)

### **For your little takeaway souvenirs, you have several choices:**

- National Art Craft Center (bronze), North Side of SONAPOST
- Women's Art Center (tablecloths) Gounghin
- Artisanal Village of Ouagadougou (South of SIAO / Circular Boulevard)
- Tourist Office: phone.: (25 31 19 59)

### **Cinema / Theater**

- CINE BURKINA, Commercial Area
- CINE NEERWAYA, City An III
- French and American cultural centers.

### **Touristic sites nearby Ouagadougou**

- Granite sculpture site in Laongo (35 km)
- Sacred Crocodile Pools of Bazoule (35 km)

- Sacred Crocodile Pools of Sabou (90 km).

### **Culture**

- The Panafrican Festival of Film of Ouagadougou (FESPACO)
- The International Handicrafts Fair of Ouagadougou (SIAO)
- National Culture Week (SNC)

### **HEALTH REQUIREMENTS**

A YELLOW FEVER VACCINATION CERTIFICATE is required from participants coming from infected areas. It should be pointed out that the Vaccination Certificate for Yellow Fever is valid ten (10) days after the date of vaccination or in case of re-vaccination as from the date of re-vaccination.

You may wish to consult your doctor before travelling and also take a travel or medical insurance. Please take along with you your normal prescribed medication.

### **RESTAURANTS:**

The city has several well know restaurants:

- Restaurant LE BELVEDERE : 25.33.64.21
- Restaurant LE COQ BLEU : 25.30.01.23
- Café ONU : 25 30 77 23
- Restaurant LA FORÊT : 25.30.72.96
- Restaurant HAMANIEN : 25.30. 3913
- Restaurant LE VERDOYANT : 25.31. 54.07
- Restaurant VERT GALANT : 25.30. 69.80
- Restaurant LE ZAKA : 25.31. 53.12

### **ACCOMMODATION**

Apart from **PSC Members, Experts and Focal Points**, participants will be responsible for paying their own accommodation and for making reservations at the following hotels at specially negotiated rates.

### **BRAVIA HOTEL**

Located in the city center, two minutes from Ouagadougou International Airport and close to institutions and companies, Bravia Hotel Ouagadougou is a 4-star establishment, a subsidiary of Group Satguru. Built on 8 floors with a modern design, Bravia Hotel Ouagadougou offers a breathtaking view of the city.

A wide range of facilities and services are available for your exclusive usage. These facilities include:

- ✓ Air conditioned restaurant
- ✓ Bistro restaurant
- ✓ Panoramic bar
- ✓ Snack bar
- ✓ Swimming pool
- ✓ Fitness center
- ✓ Bedroom safe

- ✓ Credit card
- ✓ TV channels
- ✓ Broadband internet connection
- ✓ Generator
- ✓ Water reserve
- ✓ Enhanced security
- ✓ Free shuttle
- ✓ Free Wifi

Please find below the rates and contact details:

| <b>Types of Room</b> | <b>Price</b> |
|----------------------|--------------|
| Standard Room        | \$ 220       |

*(You can ask for other types of rooms).*

**RESERVATIONS:** +226 77002226 / 67422424 / 67475757

**LANDLINE PHONE:** +226 25 33 32 71-72-73-74

**Address:** Sect. 04 District ZACA 10 BP 13384 Ouaga 10

**EMAIL:** [seydou.sidibe@braviahotels.com](mailto:seydou.sidibe@braviahotels.com) /  
[info-ouaga@braviahotels.com](mailto:info-ouaga@braviahotels.com) / [www.braviahotels.com](http://www.braviahotels.com)

**PLEASE BOOK EARLY - LIMITED ROOMS AVAILABLE**

## RAMADA HOTEL

Located in the heart of Ouagadougou, Ramada Pearl Hotel with 4 stars is about 1 km from the airport;

A wide range of facilities and services are available for your exclusive usage. These facilities include:

- ✓ Bar/lounge
- ✓ Business center
- ✓ Dry cleaning/laundry service
- ✓ Free WiFi
- ✓ Outdoor pool
- ✓ Shops

Please find below the rates and contact details:

**CONTACT:** +226 25630300.

E-mail: [directeurcommercial@ramadapearl-hotel.com](mailto:directeurcommercial@ramadapearl-hotel.com)  
[yeltoarthur@yahoo.fr](mailto:yeltoarthur@yahoo.fr)

| <b>Types of Room</b> | <b>Price</b> |
|----------------------|--------------|
| Standard Room        | \$165        |

*(You can ask for other types of rooms).*

**RESERVATIONS:** +226 25650300/25650301

**LANDLINE PHONE:** +226 25630300

**Address:** Sect. 04 District ZACA 10 BP 13384 Ouaga 10

**EMAIL:** [directeurcommercial@ramadapearl-hotel.com](mailto:directeurcommercial@ramadapearl-hotel.com) / [www.ramadapearlhotel.com](http://www.ramadapearlhotel.com)

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## SPLENDID HOTEL

3 minutes from the airport. This 4 stars hotel is very popular with business people. A wide range of facilities and services are available for your exclusive usage. These facilities include:

- ✓ Restaurant and bar/lounge
- ✓ Outdoor pool
- ✓ Free airport shuttle
- ✓ Conference center
- ✓ Terrace
- ✓ 24-hour front desk
- ✓ Air conditioning
- ✓ Daily housekeeping
- ✓ Free buffet breakfast, free WiFi

Please find below the rate and contact details:

CONTACT: +226 25317278 / 79/ 82

E-mail: [info@le-splendidhotels.com](mailto:info@le-splendidhotels.com) / [sph@fasonet.bf](mailto:sph@fasonet.bf)

| <b>Types of Room</b> | <b>Rate</b> |
|----------------------|-------------|
|----------------------|-------------|

|                 |        |
|-----------------|--------|
| STANDARD SINGLE | \$ 146 |
|-----------------|--------|

*(You can ask for other types of rooms).*

**RESERVATIONS:** +226 25312454

**LANDLINE PHONE:** +226 25317278 / 79/ 82

**Adress:** Av.Kwamé N'Krumah 01 BP 1715 Ouagadougou 01

**EMAIL:** [info@le-splendidhotels.com](mailto:info@le-splendidhotels.com) / [sph@fasonet.bf](mailto:sph@fasonet.bf)

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## PALM BEACH HOTEL

The 3-star Palm Beach Hotel is located on Kwame N'Krumah Avenue, 5 minutes from Ouagadougou International Airport.

A wide range of facilities and services are available for your exclusive usage. These facilities include:

- ✓ an air-conditioned bar
- ✓ a snack bar with a swimming pool
- ✓ a laundry room for laundry laundering,
- ✓ high speed internet connection in rooms throughout the hotel, free WiFi
- ✓ a cyber café,
- ✓ a free airport shuttle,
- ✓ surveillance cameras,
- ✓ Security,
- ✓ a generator,
- ✓ a reserve of water,
- ✓ a door with magnetic card lock,
- ✓ split system air conditioner,
- ✓ SAT plasma screen TV,
- ✓ Phone,
- ✓ A bathroom,
- ✓ A big bed,

- ✓ A wardrobe,
- ✓ A dresser for storing the linen,
- ✓ A safe,
- ✓ A mini-bar
- ✓ A refrigerator,
- ✓ A work desk,
- ✓ A hair dryer,

Please find below the rate and contact details:

CONTACT: +226 25310991/25316829

E-mail: [resapalmbeach@fasonet.bf](mailto:resapalmbeach@fasonet.bf)

|                      |              |
|----------------------|--------------|
| <b>Types of Room</b> | <b>Price</b> |
| STANDARD SINGLE      | <b>\$ 75</b> |

*(You can ask for other types of rooms).*

**RESERVATIONS:** +226 25310991 / 25316829

**LANDLINE PHONE:** ++226 25310991 / 25316829

**Address:** Av.kwamé N’Krumah 01 BP 5557 Ouagadougou 01

**EMAIL:** [resapalmbeach@fasonet.bf](mailto:resapalmbeach@fasonet.bf) / [www.palmbeach@fasonet.bf](http://www.palmbeach@fasonet.bf)

**PLEASE BOOK EARLY - LIMITED ROOMS AVAILABLE**

## **PACIFIC HOTEL**

The hotel is located on UEMOA Avenue, 5 minutes from Ouagadougou International Airport.

A wide range of facilities and services are available for your exclusive usage. These facilities include:

- ✓ Restaurant and bar/lounge
- ✓ Outdoor pool
- ✓ Conference center
- ✓ Business center
- ✓ Comfortable room
- ✓ Terrace
- ✓ 24-hour front desk
- ✓ Air conditioning
- ✓ Daily housekeeping
- ✓ Free buffet breakfast, free WiFi

Please find below the rate and contact details:

CONTACT+226 25313037 / 25313242 / 25306542

|                      |              |
|----------------------|--------------|
| <b>Types of Room</b> | <b>Price</b> |
| STANDARD SINGLE      | <b>\$ 80</b> |

*(You can ask for other types of rooms).*

**RESERVATIONS:** +226 25313037 / 70203987 / 70263969

**Address:** Av. de l’UEMOA, 01 BP 5818 Ouagadougou

**EMAIL:** [hotel.pacific@fasonet.bf](mailto:hotel.pacific@fasonet.bf) / [www.pacifichotelburkina.com](http://www.pacifichotelburkina.com)

**PLEASE BOOK EARLY - LIMITED ROOMS AVAILABLE**

# SOPATEL SILMANDE

A wide range of facilities and services are available for your exclusive usage. These facilities include:

- ✓ Bar/lounge
- ✓ Business center
- ✓ Dry cleaning/laundry service
- ✓ Free WiFi
- ✓ Outdoor pool
- ✓ Shops

Please find below the rates and contact details:

Address : Route de Kaya- 01 BP 4733 Ouagadougou01 – Burkina Faso

CONTACT: ++226 25 35 62 62

E-mail : [reservations@sopatelsilmande.com](mailto:reservations@sopatelsilmande.com)

[www.sopatelsilmande.com](http://www.sopatelsilmande.com)

| Types of Room | Price |
|---------------|-------|
|---------------|-------|

|               |       |
|---------------|-------|
| Standard Room | \$166 |
|---------------|-------|

*(You can ask for other types of rooms).*

Please contact [ariane.ouedraogo@2ie-edu.org](mailto:ariane.ouedraogo@2ie-edu.org) with a copy to [ghansen@aau.org](mailto:ghansen@aau.org) if you need help with booking accommodation.

## INDEMNITY

The Local Organising Committee, the Association of African Universities, and the World Bank and other service providers related to this conference will not be held responsible for any physical loss or damage in respect of any liability, loss, claim or proceedings whatsoever, whether these claims arise in common law or by statute, consequent on personal injuries to or the death of any person whatsoever arising out of, or in the course of, any action or caused by any acts of the above mentioned parties or their staff members. Delegates are advised to make their own insurance arrangements.